

OUR SERVICES.

We are committed to helping your business meet its objectives by providing customized solutions that are designed to allow you to focus on your operation. We specialize in keeping you compliant with local, federal and state regulations.

Our customized solutions lead to a greater ROI.

- Employee Handbook & updates
- Employee relations consulting
- Compensation analysis
- Retention & turnover analysis
- Organizational chart development
- New hire package & onboarding development
- Responding to complaints from DOL, DFEH, OSHA, etc.
- Employee crisis management
- Unemployment guidance
- EEOC/DOL issues
- Fair Labor Standard Act (FLSA) coaching
- I-9 compliance audit
- Company culture guidance
- Termination package
- Job descriptions (including proper exempt/non-exempt classification)
- Compliance with Federal, ADA, FLSA, and OSHA regulations
- Oversee harassment/discrimination claims and conduct investigations as necessary
- Advice on all employee terminations and exit meetings, both voluntary and involuntary
- Guidance on engaging in the interactive process
- Employee surveys
- Training & coaching of managers to deal with employee issues and disputes
- Grievances management
- Sexual harassment and diversity training
- Much more!

For a complete, up-to-date list of services, please visit: www.hrbizz.com/services